



Solvang School

PTO

Funding Request Form

The PTO works hard to secure the necessary funding to continue to supply the items within our current annual budget. In the event of extra funds being available, the PTO will consider funding other programs or purchases that improve the educational experience of our students. Please complete the below information and submit to the PTO President prior to a general meeting where you will need to attend and answer any questions that the members may have. If your item is on the agenda, there will be action taken at the meeting and an answer will be made available immediately. If not, the item will be added to the next planned general meeting and action will be taken at that time.

Please note:

- **The PTO will not fund items already purchased prior to bringing the request to PTO.**
- **The PTO cannot consider additional items until all funds are secured for the current budget.**

Date: _____

Committee: _____

Funding Requested: \$_____

Project details and timing:

Member Name: _____